

Wire Payments – (INTERNATIONAL WIRE)
(Please complete and return to the ISS Accounting Dept.)

Employee _____ Date _____

I authorize you to deposit my net pay to the account specified below each pay day and I authorize the financial institution named below to credit the same to my account. If I receive funds from my employer to which I am not entitled, I authorize you to direct the financial institution to return said funds by any such method, and I authorize the financial institution to debit the same to my account. This authority will remain in effect until you have received written notice from me of its cancellation in such time and manner as to afford you and the financial institution a reasonable opportunity to act on it.

Employee: _____ (authorizing wire to account)

INTERNATIONAL BANK ACCOUNT INFORMATION:

Legal Name of Account Holder: _____
(as it appears on bank statement)

Address of Account Holder(s) **American Community School**

(as it appears on bank statement): **P. O. Box 310 Dahiat Al Amir Rashed**
Amman 11831

Bank Swift Code: **AJIBJOAX**

Bank Name: **Arab Jordan Investment Bank- Shmeisani**

Branch's complete address: **P. O. Box 8797**
Amman 11121 Jordan

Your branch's sort code or branch identifying #: **AJIBJOAX**

Your branch's direct phone number including country code: **+(9626) 581-5831**

Your Bank Account # _____

Obtain the following information from the International Bank:

United States Intermediary Bank _____

United States Intermediary ABA # _____

Amount to be deposited: _____ (if net salary, wire net otherwise enter amount)

YOU MUST INCLUDE ALL REQUESTED INFORMATION IN ORDER FOR THE WIRE TRANSFER TO BE COMPLETED. INCOMPLETE FORMS WILL BE RETURNED TO THE EMPLOYEE.